

NON EXEMPT

HAVANT BOROUGH COUNCIL

Cabinet

29 November 2017

HBC COUNCILLOR DEVELOPMENT

Report by the Democratic Services Assistant

FOR RECOMMENDATION TO COUNCIL

**Cabinet Lead: Governance and Organisational Development –
Councillor L Bowerman**

Key Decision: No

1.0 Purpose of Report

- 1.1 To present an update on the work of the Councillor Development Panel, including the Panel's update of the Council's Councillor Development Strategy.

2.0 Recommendation

- 2.1 That the Councillor Development Strategy 2017-2019 update be recommended for approval and adoption by Council.
- 2.2 That Cabinet note the progress update on the work of the Councillor Development Panel.

3.0 Summary

- 3.1 Since its establishment in September 2016, the Councillor Development Panel has worked towards achieving accreditation for the SEE Charter for Elected Member Development. The group of Councillors, representative of all the political parties elected to the Council membership, have implemented several actions with the aim and focus of improving member development and establishing a robust programme of training.
- 3.2 The attached summary provides details of the work undertaken by the Panel. Key actions among these include a Training Needs Analysis survey undertaken in January 2017 to ascertain the development needs of all members, the establishment of a Councillor Training Programme that meets the needs identified in the January TNA survey and the regular analysis of feedback received from training sessions to ensure the continuous improvement and progress of the training programme.
- 3.3 Another key action undertaken by the Panel is to review the Councillor Development Strategy. The Councillor Development Strategy sets out the Council's commitment to ensuring that the elected members have the necessary skills and development opportunities to fulfil their role in representing the

NON EXEMPT

Borough. This was agreed in 2015 but was in need of a refresh to reflect changes and updates in the Council's approach to councillor development.

- 3.3 The key change to the Strategy is to recognise the important role of the Panel in the matter of member development. Additional changes to the Strategy update references to officer roles to reflect structural changes, remove reference to budget figures to enable flexibility and reference the Councillor Induction Process.

4.0 Implications

- 4.1 **Resources:** The Councillor Development Strategy sets a clear direction for the deployment of the Council's resources in relation to member development from 2017 to 2019.
- 4.2 **Legal:** There are no specific legal risks or issues associated with this report.
- 4.3 **Strategy:** The Councillor Development Strategy is key in supporting Councillors to achieve the main aims of the Corporate Strategy.
- 4.4 **Risks:** n/a.
- 4.5 **Communications/Community:** n/a

Appendices:

Appendix 1 - Councillor Development Strategy 2017-2019
Appendix 2 - The work of the Councillor Development Panel

Agreed and signed off by

Head of Organisational Development:	31.10.17
Legal:	25.10.17
Finance:	25.10.17
Cabinet Lead Member:	03.11.17

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